

USER MANUAL EMPLOYER





- ASCI placement portal is exclusively designed for agriculture and allied sectors. This is an digital platform to bridge the gap between skill resource and industry demand generators. It helps employers and candidates to match their requirements and expectations.

Benefit for Employers

- Trained and certified candidates
- Search candidates as per their Skills/Job Roles/State/Experience etc.
- Exclusive for agriculture and allied sector candidates
- One click for posting a job
- Tracking on shortlisted candidates
- All services are free of cost

REGISTRATION

Step 1: Search ASCI placement portal with www.agriplacements.in

Step 2: Click on “HIRE NOW” under “I am Employer” tab



REGISTRATION

Step 3: Please fill and submit the registration form

- ✓ Name of the representative
- ✓ Employer Type: Company/Government/NGO/NPO/proprietor/Trust
- ✓ Official email ID
- ✓ Industry Type
- ✓ Mobile Number etc.

AGRI PLACEMENTS REGISTRATION

[Home](#) / [Company Register](#)

Company Account
We are hiring

Jobseeker Account
I'm looking for a job

Name of Organization Representative *

Official Email ID *

Mobile Number(*91) *

Landline Contact Number

Password for Registration *

Employer Type *

Industry Type *

Farm Mechanization and Precision Farming

State *

District *

Upload Organization Logo

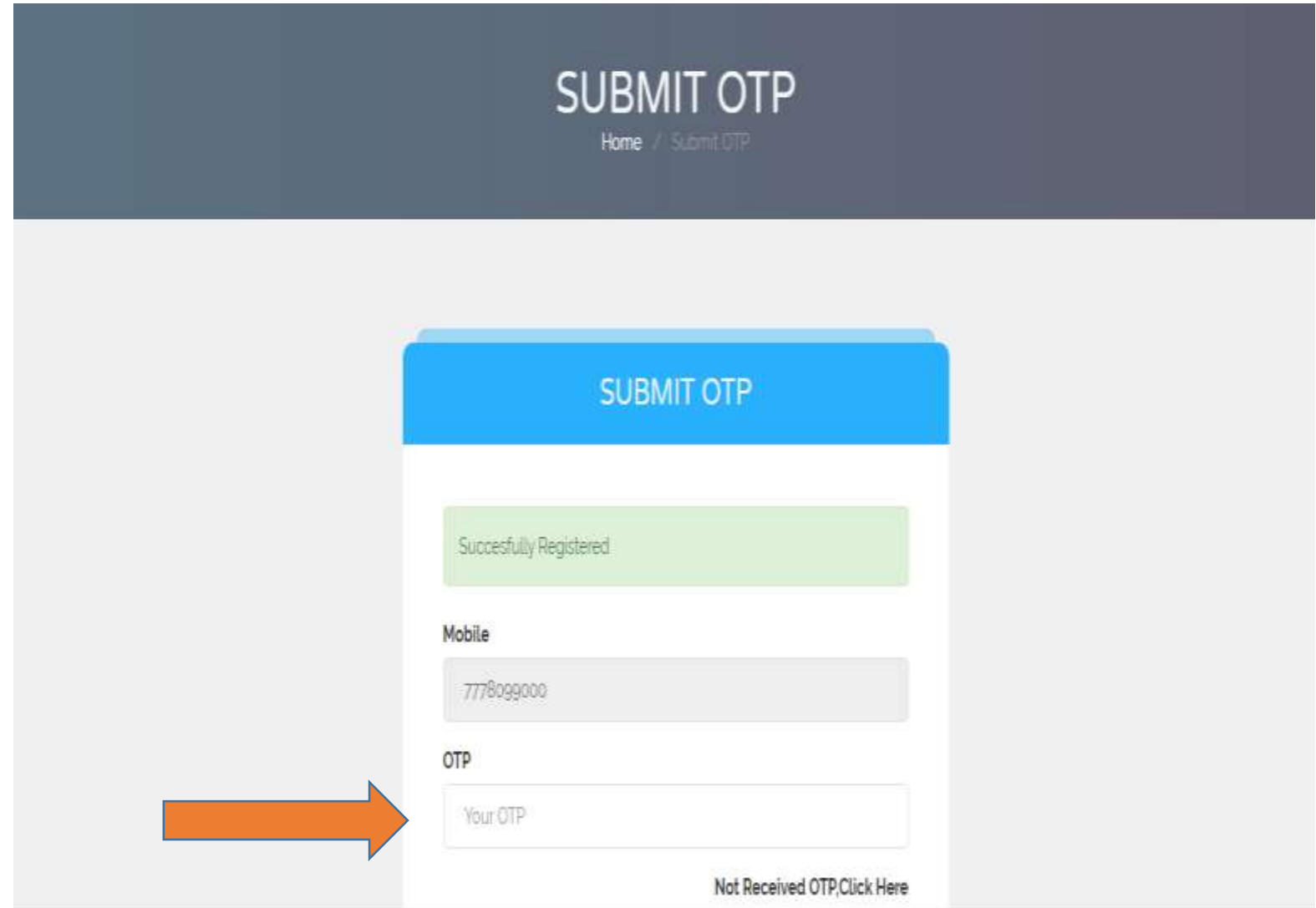
No file chosen

REGISTRATION

Step 5: After completed the registration, employer will receive an OTP on mobile number.

Submit OTP

Your Registration done
successfully



The screenshot shows a web page titled "SUBMIT OTP" with a breadcrumb trail "Home / Submit OTP". The page features a blue header bar with the title. Below the header, there is a white card with a blue header bar that also says "SUBMIT OTP". Inside the card, there is a green box with the text "Successfully Registered". Below this, there is a section for "Mobile" with a text input field containing "7778099000". Below the mobile number, there is a section for "OTP" with a text input field containing "Your OTP". An orange arrow points to the OTP input field. At the bottom right of the card, there is a link that says "Not Received OTP, Click Here".

LOGIN

Step 1: Click on login tab

The portal will lead you to login credentials



LOGIN

Step 2: Fill the details with registered phone number and password, mentioned at the time of registration

LOGIN TO AGRI JOBS

Mobile (+91)*

9911813407

Password

.....

☐ Remember me?

[Forgot password?](#)
[Profile activate ?](#)



LOGIN

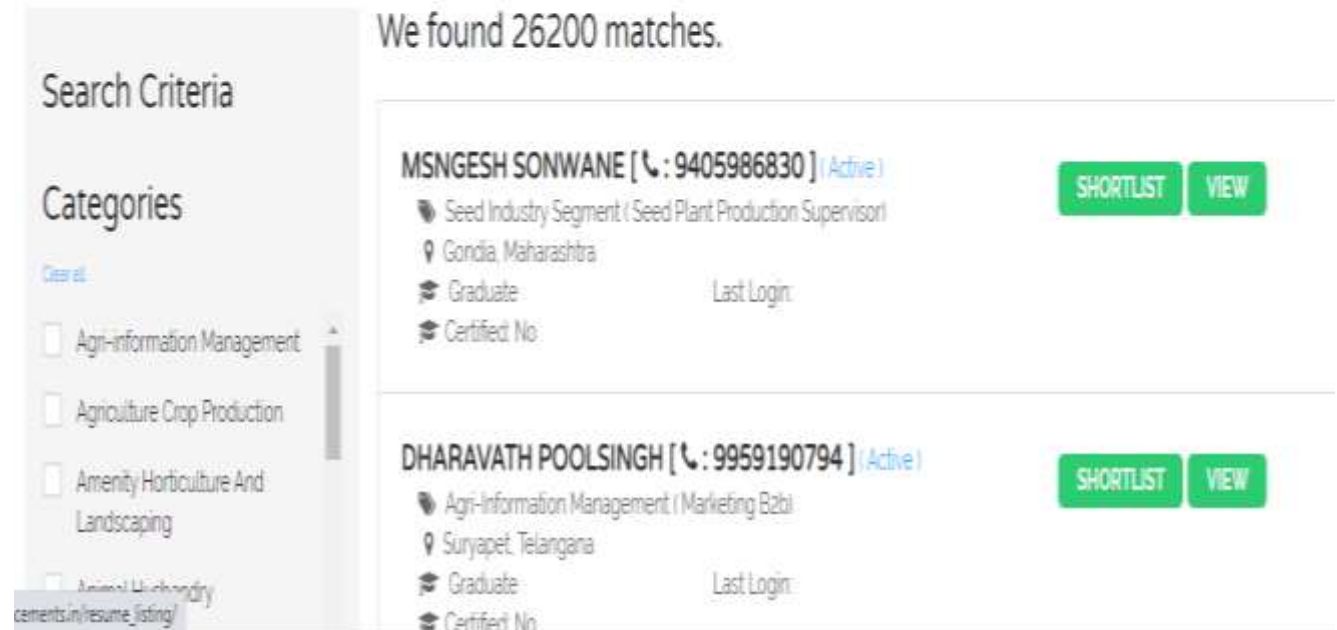
SIGNUP



FIND A CANDIDATE

Employer can find a candidates on the basis of search criteria:

- ✓ Categories
- ✓ Job Roles
- ✓ States
- ✓ Education
- ✓ Employment Type: Full Time/Part Time/Freelancer/Internship/Apprentice



POST A JOB

Employer can post a job under a tab of “FOR EMPLOYERS”



POST A JOB

Step 6: Fill all the details about the job and submit

- ✓ Job Segment: Select any job segment marked in dropdown
- ✓ Job Role: Dropdown will come on the basis of job segment choosed
- ✓ Job Type: Full Time/Part Time/Freelancer/ Internship/Apprentice
- ✓ Job description
- ✓ Location
- ✓ Educational Level etc.

POST A JOB

[Home](#) / [Jobs Listing](#) / [Post Job](#)

All fields are required

Job Segment *

Job Role *

Job Type *

Job Designation *



JOB LISTED

Employers can manage all jobs here.

Can edit, delete, activate, deactivate any jobs and view all applied and shortlisted number here.

The screenshot displays the 'My Jobs Listing' page on the ASCI portal. The header includes the ASCI and Skill India logos, a language selector, and user options for employers. A dropdown menu is open, showing options like 'My Profile', 'Add Job Post', 'Jobs Listed' (highlighted with an orange arrow), 'Candidate ShortListed', 'Applicant Lists', and 'Logout'. The main content area shows 'We found 6 matches.' and lists job details for 'AGRICULTURE MACHINERY DEMONSTRATOR' and 'FARM MANAGER'. The sidebar on the left contains 'Search Criteria' and 'Categories' with checkboxes for various agricultural fields.

Search Criteria
Clear

Categories

- ☐ Agriculture Crop Production
- ☐ Animal Husbandry
- ☐ Farm Mechanization And Precision Farming
- ☐ Poultry Farm Management

We found 6 matches.

| EDIT | AGRICULTURE MACHINERY DEMONSTRATOR
Job Role: Agriculture Machinery Demonstrator
08 Jan-20 | Full Time
Skills: Languages Known: Hindi And English
Status: Active | Candidates : 23 ([Click Here For View Candidates](#)) | Application Deadline : 08 Feb-20

| EDIT | FARM MANAGER
Job Role: Farm Manager
08 Jan-20 | Full Time
Skills: Languages Known: Telugu, Kannada And Hindi
Status: Active | Candidates : 51 ([Click Here For View Candidates](#)) | Application Deadline : 08 Feb-20

| EDIT | FARM MANAGER



APPLICANT SHORTLIST

Employer will get the list of all shortlisted candidates for next round of selection

The screenshot displays the 'Applicant Shortlists' page on the ASCI portal. The page header includes the ASCI and Skill India logos, a language selection dropdown, and links for 'FOR EMPLOYERS' and 'ASCI NAME'. The main heading is 'Applicant Shortlists' with a breadcrumb 'Home / Applicant Shortlists'. A sidebar on the right contains a menu with options: 'My Profile', 'Add Job Post', 'Jobs Listed', 'Candidate ShortListed' (highlighted with an orange arrow), 'Applicant Lists', and 'Logout'. The main content area shows 'Total 8 Applicants' and a list of three applicants with their details and a 'VIEW' button for each.

Applicant Name	Current Status	Location	Education	Age	Job Role	Action
DHARAVATH POOLSINGH	Sortlisted	Suryapet	Graduate	24 Year	Agri-Information Management (Marketing B2b)	VIEW
MSNGESH SONWANE	Sortlisted	Gondia	Graduate	29 Year	Seed Industry Segment (Seed Plant Production Supervisor)	VIEW
AKASH VERMA	Sortlisted	Gautam Buddh Nagar	Graduate	22 Year	Commodity Management (Agri Commodity Quality Assayer)	VIEW
PRAGNESH CHANDPA	Sortlisted					VIEW

VIEW SHORTLISTED CANDIDATES PROFILE

Employer can check the
profile of candidates



Search Criteria

Categories

[Clear all](#)

- ☐ Agri-information Management
- ☐ Agriculture Crop Production
- ☐ Amenity Horticulture And Landscaping

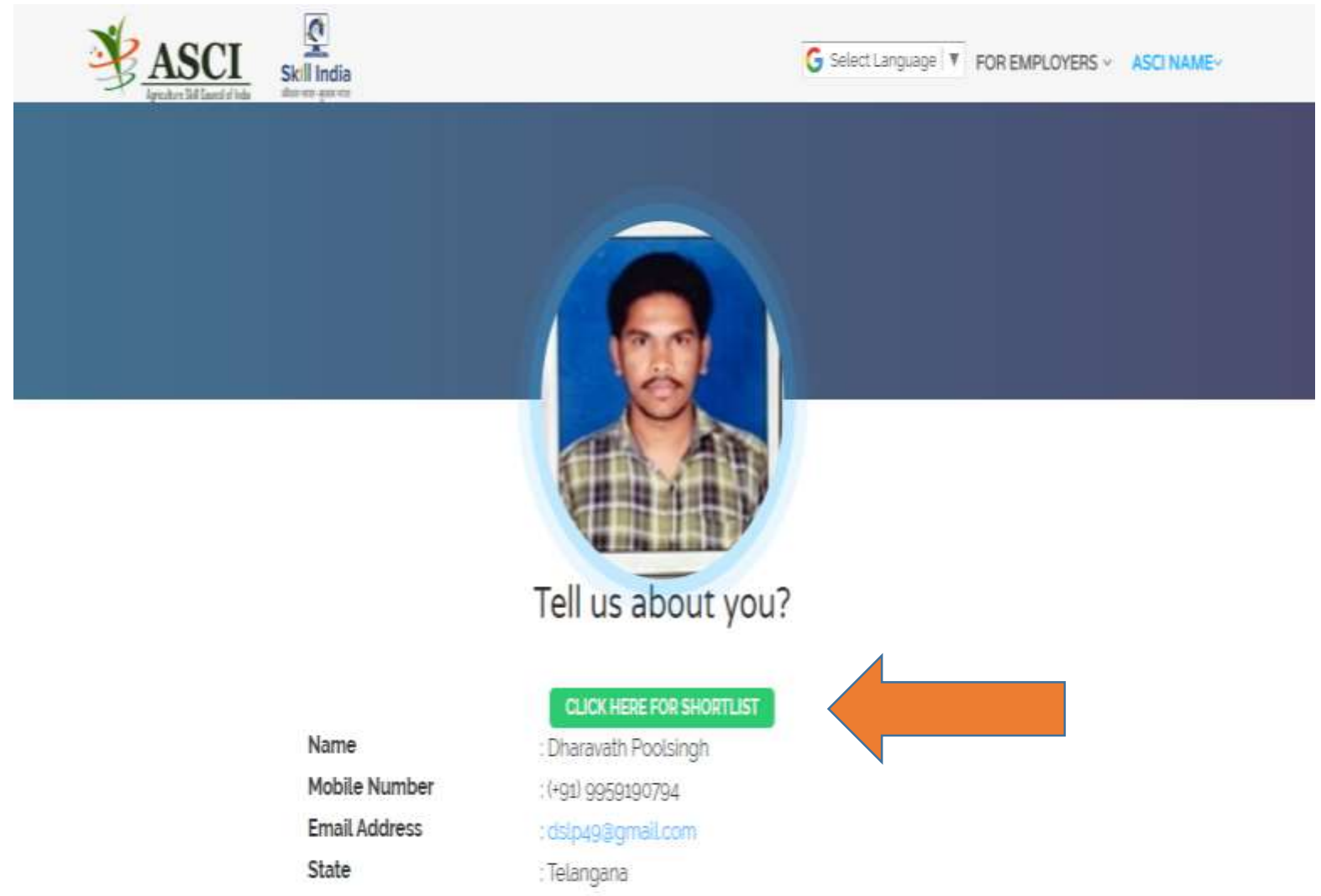
Job Roles

Total 8 Applicants

DHARAVATH POOLSINGH (Current Status: Sortlisted) <i>Location: Suryapet Education: Graduate Age: 24 Year</i> Agri-Information Management (Marketing B2b)	VIEW
MSNGESH SONWANE (Current Status: Sortlisted) <i>Location: Gondia Education: Graduate Age: 29 Year</i> Seed Industry Segment (Seed Plant Production Supervisor)	VIEW
AKASH VERMA (Current Status: Sortlisted) <i>Location: Gautam Buddh Nagar Education: Graduate Age: 22 Year</i> Commodity Management (Agri Commodity Quality Assayer)	VIEW

CANDIDATE PROFILE

Employer can shortlist the candidates as per their demand of industry



The screenshot shows the ASCI candidate profile page. At the top, there are logos for ASCI, Skill India, and NSDC. Below the logos, there is a navigation bar with a language selector, a dropdown for 'FOR EMPLOYERS', and a link for 'ASCI NAME'. The main content area features a large blue background with a circular profile picture of a man. Below the picture, the text 'Tell us about you?' is displayed. A green button labeled 'CLICK HERE FOR SHORTLIST' is positioned to the right of the profile information. An orange arrow points from the right towards this button. The profile information is listed in a table-like format:

Name	: Dharavath Poolsingh
Mobile Number	: (+91) 9959190794
Email Address	: dslp49@gmail.com
State	: Telangana



APPLICANT LIST

After completing job posting the employer can check that how many candidates have applied against job posted

Applicant Lists
Home / Applicant Listing

Select Language | FOR EMPLOYERS | ASCI NAME

- My Profile
- Add Job Post
- Jobs Listed
- Candidate ShortListed
- Applicant Lists**
- Logout

Search Criteria
Clear

Status

- ☐ Pending
- ☐ Shortlist
- ☐ Hired
- ☐ Reject

Categories
ements.in/my-applicant/

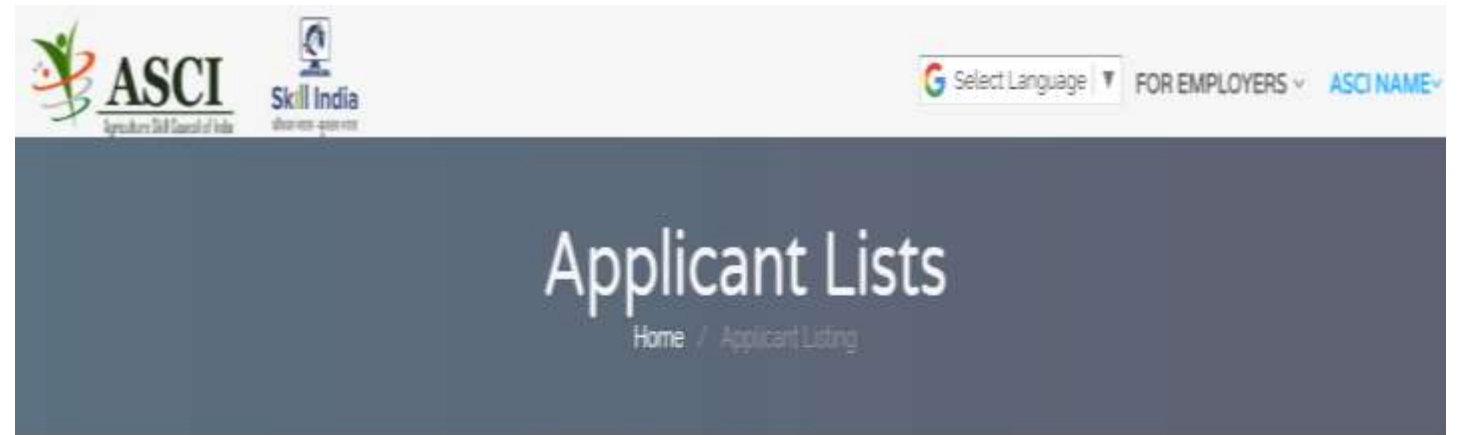
Total 102 Applicants

ABHISHEK PAL (Current Status: Pending) Location: Prayagraj Education: Graduate Applied: 08 Jul-20 Job Title: Agriculture Machinery Demonstrator Category: Farm Mechanization And Precision Farming Job Role: Agriculture Machinery Demonstrator	VIEW SHORTLIST REJECT
DHARAVATH POOLSINGH (Current Status: Pending) Location: Suryapet Education: Graduate Applied: 05 Jul-20 Job Title: Farm Manager Category: Agriculture Crop Production Job Role: Farm Manager	VIEW SHORTLIST REJECT
SWAPNALI VAIJANATH KAMBLE (Current Status: Pending)	VIEW SHORTLIST REJECT



REJECTED CANDIDATES

Employer can reject the candidate if the profile is not matching with the expectation of industry



Search Criteria
[Cancel](#)

Status

☐ Pending
☐ Shortlist
☐ Hired
☐ Reject

Categories

Total 102 Applicants

ABHISHEK PAL (Current Status: Pending) Location: Prayagraj Education: Graduate Applied: 08 Jul-20 Job Title: Agriculture Machinery Demonstrator Category: Farm Mechanization And Precision Farming Job Role: Agriculture Machinery Demonstrator	VIEW SHORTLIST REJECT
DHARAVATH POOLSINGH (Current Status: Pending) Location: Suryapet Education: Graduate Applied: 05 Jul-20 Job Title: Farm Manager Category: Agriculture Crop Production Job Role: Farm Manager	VIEW SHORTLIST REJECT
SWAPNALI VAIJANATH KAMBLE (Current Status: Pending)	VIEW SHORTLIST REJECT

Note: Employers can also reach to placement portal from ASCI official website i.e www.asci-india.com. The employer can start registration process under an placement tab available at home page.

For More Details

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